

WYOMISSING AREA SCHOOL DISTRICT 2006-3776

Minutes May 25, 2006

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Mrs. McCready, Dr. Shuttlesworth, Mrs. Sakmann, and Mr. Snyder.

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Dr. Kennedy, Mr. McDonnell, and Mr. Hartman

Attendees: Mr. Brian Boland, Kozloff Stoudt, and list of audience included as part of these official minutes.

PLEDGE OF ALLEGIANCE

Following the pledge, President Snyder called the meeting to order.

PUBLIC COMMENT

None.

APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, and seconded by Mrs. Sakmann, the minutes of the following meetings were approved as presented and included as part of these official minutes.

April 18, 2006 Work Session
April 24, 2006 Regular Business Meeting

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

RATIFIED FINANCIAL REPORTS

Upon motion by Dr. Shuttlesworth, and seconded by Mrs. Barnett, payment of properly approved vendor invoices for the General Fund, and the 2003 G.O. Bond, May 2006 were approved.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried

CORRESPONDENCE

None

SUPERINTENDENT'S UPDATES

Dr. Dietz reported on District goals and distributed a report to the Board showing over 1,000 goals that were achieved and highlighted some of them.

WYOMISSING AREA SCHOOL DISTRICT 2006-3777

Minutes May 25, 2006

APPROVED
SUPERINTENDENT'S
REPORT

Upon motion by Mrs. Sakmann, seconded by Mr. Deem, the Board of School Directors approved the Superintendent's Report dated May 25, 2006.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

SCHOOL BOARD
MEMBER REPORTS

Mrs. Sakmann reported that the annual scholarships from the foundation were awarded in May.

Dr. Dietz reported that the next Joint Boroughs meeting was scheduled for Tuesday, May 30, at 7:00 p.m.

OLD BUSINESS

President Snyder thanked Dr. Dietz for all his efforts as Superintendent of Schools and wished him well in retirement.

Mrs. Barnett inquired about the cost of benefits in the budget for staff and retirees.

Mr. McDonnell responded by pointing out those sections in the budget where the numbers could be found.

NEW BUSINESS

Mr. Hartman reported on the final exemption review committee's findings and distributed a report detailing results of surveys to the staff and students. The recommendation of the committee was to alter the existing rule to allow students to opt out of final exams by including more stringent requirements.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, a motion was made by Mrs. McCready and seconded by Mr. Fitzgerald to adjourn to executive session at 8:03 p.m.

Arthur J. McDonnell
Board Secretary

SUPERINTENDENT'S REPORT

I. Personnel

A) EMPLOYEE

1. Approve Professional Appointments –
 - a. _____, Autistic Support Teacher at Wyomissing Hills Elementary Center, effective August 17, 2006
 - b. See Addendum, Learning Support Teacher at Jr./Sr. High School, effective August 17, 2006,
2. **Margaret Houser**, Special Education Department Chair, effective beginning the 2006-07 school year, at a stipend equal to the amount approved annually for department chairs.
3. Approve Support Staff Appointments –
 - a. **Charmaine Beck**, full-time Business Office Secretary, Transportation, at \$12.80 per hour, at the District Office 12 months per year effective July 1, 2006.
 - b. **Jared Reigel**, full-time 12 month second-shift Custodian at the Jr./Sr. High School for 8 hours per day at \$9.94 per hour, effective May 30, 2006.
 - c. _____, full-time System Support Specialist, at \$_____ per hour, 12 months per year effective July 1, 2006.
4. Approve Revised Position Guides -
 - a. Business Office Secretary, Transportation/Child Accounting
 - b. Coordinator of Transportation
 - c. System Support Specialist
5. Approve/Ratify Unpaid Leaves of Absence –
 - a. **Jennifer Lengel**, Elementary Spanish Teacher, unpaid leave effective June 2, 5, 6, 7, 8, 9, 2006.
 - b. **Karen Sichak**, part-time Teacher's Instructional Aide, unpaid leave effective April 28, and May 1, 2, 2006.
 - c. **Linda Nickey**, Teacher's Instructional Aide, Cafeteria Monitor, unpaid leave effective October 3, 4, 5, 6, 7, 2005.
 - d. **Joan Brenner**, Substitute Caller, unpaid leave effective September 30, and October 3, 4, 5, 6, 7, 2005.
6. Approve District volunteer list.
7. Approve Substitute list for professional/support staff.

II. Curriculum

- A) Approve Social Studies Textbooks for Third Grade.
- B) Approve Act 80 Days for 2006-07.
- C) Approve Summer ESL Program Funded by Title III.
- D) Approve Extended School Year Program, June 26 – August 3, 2006.

III. Finance

- A) Approve Athletic Budget for 2006-2007: The Wyomissing Area School District athletic department expenditure budget for 2006-2007 is \$721,323.
- B) Approve Food Service Budget for 2006-2007: The Wyomissing Area School District food service expenditure budget for 2006-07 is \$674,562.
- C) Approve Adoption of Preliminary Budget for 2006-2007.

The proposed preliminary 2006-2007 general budget for the following expenditures is recommended for approval:

1000 Instruction	\$14,087,333
2000 Supporting Services	8,012,665
3000 Operation of Non-Inst. Services	209,492
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>4,126,942</u>
TOTAL GENERAL BUDGET EXPENSES	\$26,436,432

and that the board re-enact the following local taxes for the 2006-2007 school year:

- 1. Real Estate Tax 23.84 Mills
- 2. Occupational Assessment Tax (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
- 3. Earned Income Tax 1.0%
- 4. Business Privilege Tax (to a maximum of) 1.5 Mills
- 5. Per Capita Tax, Act 679 \$5.00
- 6. Per Capita Tax, Act 511 (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
- 7. Real Estate Transfer Tax (to a maximum of) 1.0%
 - Wyomissing Borough5%
 - West Reading Borough..... .5%

The budget includes all staff positions and salaries, and requires a 1.49 mill tax increase.

- D) Approve Cafeteria Prices for 2006-07 –
- \$1.75 Elementary lunch
 - \$1.90 Secondary lunch
 - \$2.40 Secondary “high A” lunch
 - \$3.15 Adult lunch
 - \$1.35 Secondary breakfast
 - \$.40 Milk
 - \$.40 Reduced lunch
- E) Approve BCIU Joint Purchasing Bids for copy paper, custodial supplies, medical supplies, and classroom and office supplies.
- F) Approve 2005 Per Capita Tax Exonerations and Submission of Delinquent Per Capita to Statewide Tax Recovery.

Background Information: Each year the West Reading Tax Collector and the WASD Tax office provide a list of exoneration requests, which are removed from the delinquent per capita list. The updated delinquent per capita list is then submitted to the District’s delinquent tax collector, Statewide Tax Recovery. A complete list of the exonerations can be obtained from the Director of Business Affairs.

- G) Approve Transportation Contract with Gross School Bus Service for 2006-2011.

Background Information: Our existing five-year agreement for transportation services with Gross School Bus Service is expiring on June 30, 2006, and we are recommending renewal of the agreement for another five-year period at the following rates for passenger buses per day: \$174 for 2006-07, \$181 for 2007-08, \$187 for 2008-09, \$193.54 for 2009-10, \$199.34 for 2010-11. The estimated cost for the first year of the contract is \$344,000.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Activity Resignations –
1. Terry Kennedy, Sophomore Class Advisor, effective the end of the 2005-06 school year.
 2. Todd Zechman, Senior High Student Council Advisor, effective the end of the 2005-06 school year.

VI. Technology

1. Approve CSIU Technology Contracts

Background Information: The CSIU Application suite includes modules for Grading, Attendance, Student Scheduling, Achievement/Discipline, Health, and SchoolBook (which includes Teacher Gradebook and Parent Web Access). This integrated software package will reduce the amount of data entry required by district personnel while providing various information, such as current grades, for parents to view from home. The first year cost for the applications, installation, support, and training is approximately \$57,500.

VII. Policy

A) Approve Second Reading/Adoption of New and Revised Policies –

New Policy:

246 Student Wellness

Revised Policies:

311 Furloughs (administrative employees)

411 Furloughs (professional employees)

511 Furloughs (classified employees)

314 Physical Examination (administrative employees)

414 Physical Examination (professional employees)

514 Physical Examination (classified employees)

314.1 HIV Infection (administrative employees)

414.1 HIV Infection (professional employees)

514.1 HIV Infection (classified employees)

333 Professional Growth Requirements

409 Assignment and Transfer (professional employees)

509 Assignment and Transfer (classified employees)

412 Evaluation of Professional & Temporary Professional Employees

501 Creating a Position

609 Investment of District Funds

VIII. Community Relations

IX. Other Items

A) Final Exam Exemption Report – W. Hartman

**Additions to
SUPERINTENDENT'S REPORT
Board Meeting
May 25, 2006**

I. Personnel

A) EMPLOYEE

1. Approve Professional Staff Appointments –

- a. **Allison Hoofnagle**, Learning Support Teacher at Wyomissing Area Jr./Sr. High School, effective August 17, 2006, at an annual salary of \$38,500 as per the Fact Finder's salary schedule for 2006-07 at a B, Step 3 level, pending receipt of all necessary documents.

Background information: Ms. Hoofnagle received her Bachelor of Science in Elementary and Special Education from Lebanon Valley College. She is currently enrolled in a Classroom Technology graduate program at Wilkes University where she has successfully completed twelve credits. Allison has taught special education for two years in the Tulpehocken School District. Allison has also received training in DIBELS, AIMSweb, Progress Monitoring, SRA Corrective Reading, PASA, and Excent Tera.

2. Approve Support Staff Appointment – **Michael Cawley**, Full-Time System Support Specialist, at an annual salary of \$23,850, \$11.47 per hour, 12 months per year effective July 1, 2006.

II. Curriculum

A) Approve Summer School Program (American History)